

**BASTROP COUNTY, TEXAS REQUEST FOR APPLICATIONS FOR BOARD OF  
EMERGENCY SERVICES COMMISSIONERS FOR THE BASTROP COUNTY  
EMERGENCY SERVICES DISTRICT NO. 3**

**ESD-3/BOARD APPLICATIONS REQUEST; No. 2024-01/ESD-3  
Issuance Date: November 18, 2024**

**1. Introduction.**

Bastrop County, Texas (“County”), a duly organized and operating county of the State of Texas, by and through its governing body, the Commissioners Court of Bastrop County, Texas (“Commissioners Court”), hereby issues its **Request for Applications for Board of Emergency Services Commissioners for the Bastrop County Emergency Services District No. 3** (“Request”) pursuant to Chapter 775 of the Texas Health and Safety Code (“Chapter 775”) and other authority.

As used in this Request, unless otherwise designated, the past, present, or future tense shall each include the other, the masculine or feminine gender shall each include the other, and the singular and plural number shall each include the other where necessary for a correct meaning. All statements made in the preliminary recitals of this Request, and all attached documents, are incorporated by reference.

**2. District Creation.**

Pursuant to Chapter 775 and other authority, the Commissioners Court by order dated November 14, 2024 (“Order”) confirmed the creation and designation of the Bastrop County Emergency Services District No. 3 (“District”) and its jurisdictional territory pursuant to the results of the special election held on November 5, 2024 in Bastrop County, Texas regarding the District -- and that Order may be (a) reviewed and copied at the business office of the Honorable Gregory Klaus, the County Judge of Bastrop County, Texas, located at 804 Pecan Street, Bastrop, Texas 78602 (telephone 512-332-7201), and/or (b) reviewed and downloaded from the internet website of Bastrop County, Texas located at [www.co.bastrop.tx.us](http://www.co.bastrop.tx.us).

**3. Exhibit 1 -- Application Form.**

Attached as **Exhibit 1** to this Request is an Application form to be used by all Applicants.

This completed and executed application form must be timely and actually delivered to the Honorable Gregory Klaus, the County Judge of Bastrop County, Texas, at his business office location described above, on or before the following date and time to be considered by the Commissioners Court: December 4, 2024 at 3:00 p.m. County local time.

A “qualified voter” as used in the attached **Exhibit 1/Application Form**, means a person who, pursuant to section 11.002 of the Texas Election Code:

- (a) is 18 years of age or older;
- (b) is a United States citizen;
- (c) has not been determined by a final judgment of a court exercising probate jurisdiction to be (i) totally mentally incapacitated, or (ii) partially mentally incapacitated without the right to vote;
- (d) has not been finally convicted of a felony or, if so convicted, has (i) fully discharged the person's sentence, including any term of incarceration, parole, or supervision, or completed a period of probation ordered by any court -- and further regarding this subpart, a person is not considered to have been finally convicted of an offense for which the criminal proceedings are deferred without an adjudication of guilt, or (ii) been pardoned or otherwise released from the resulting disability to vote;
- (e) is a resident of the State of Texas; and
- (f) is a registered voter.

**4. Appointment by Commissioners Court of Initial Board for District.**

The Commissioners Court is charged with the responsibility, pursuant to Chapter 775 and other authority, to appoint the initial five-member Board of Emergency Services Commissioners ("Board") for the District to serve as the District's governing body. Please note the following:

- (a) The Commissioners Court shall give written public notice of: (i) the legal qualifications for membership on the Board; and (ii) an application period and stated procedure for interested members of the public to formally apply (through the timely submission and actual delivery of their written application letters to the Office of the Bastrop County Judge) for appointment by the Commissioners Court to a seat on the initial five-member Board for the District.
- (b) The application period for the timely submission and actual delivery of the aforesaid application letters to the Office of the Bastrop County Judge shall begin on November 18, 2024 (the issuance date of this instrument) and end at 3:00 p.m. County local time on December 4, 2024.
- (c) To serve as a member of the Board of the District, a person must be: (i) at least eighteen years of age; and (ii) a resident citizen of the state and either (1) a qualified voter within the territorial area served by the District, or (2) the owner of land subject to taxation in the District.

- (d) Members of the District’s Board shall serve two-year terms, except that two of the initial members of the Board shall be designated by the Commissioners Court on or before January 1, 2025 to serve a one-year term.
- (e) After the application submission phase regarding this matter has ended at 3:00 p.m. County local time on December 4, 2024, the timely submitted applications shall be discussed in a public meeting of the Commissioners Court, said meeting to occur on December 9, 2024 at 9:00 a.m. County local time in the Bastrop County Commissioners Courtroom, 2nd Floor, at 804 Pecan Street, Bastrop, Texas 78602, with discussion only to occur and no appointment or final action of any kind to be taken regarding said applications at said meeting.
- (f) The members of the initial five-member Board of the District shall be appointed, and their respective terms of office designated, by the Commissioners Court at a subsequent public meeting of the Commissioners Court, said meeting to occur on December 23, 2024 at 9:00 a.m. County local time in the Bastrop County Commissioners Courtroom, 2nd Floor, at 804 Pecan Street, Bastrop, Texas 78602.

**5. Copies of Request.**

This Request may be: (a) reviewed and copied at the business office of the Honorable Gregory Klaus, the County Judge of Bastrop County, Texas, at his business office location described above, and/or (b) reviewed and downloaded from the internet website of Bastrop County, Texas located at [www.co.bastrop.tx.us](http://www.co.bastrop.tx.us).

**6. Public Information.**

Regarding this Request and any submitted Application, the County is subject to compliance with Chapter 551 (the Texas Open Meetings Act) and Chapter 552 (the Texas Public Information Act) of the Texas Government Code. Any information submitted by an Applicant to the County regarding this matter is presumed to be public information and available to the public, subject to the provisions of the aforesaid statutes and the confidentiality requirements of other applicable law. Any information submitted to the County that a Respondent considers confidential should be marked as “CONFIDENTIAL.”

**[END OF REQUEST]**